

Public Joint Stock Company Rosneft Oil Company
Russian Federation, Moscow

Dear Shareholders of Rosneft,

By the Resolution of Rosneft (Company) Board of Directors as of November 10, 2023 the Extraordinary General Shareholders Meeting of Rosneft (Meeting) is convoked on own initiative and is to be held in the form of **absentee voting** (voting on the items of the Agenda by voting ballots) on **December 22, 2023**.

The date of determining (registering) persons entitled to participate in the Extraordinary General Shareholders Meeting of Rosneft shall be November 27, 2023 (by close of business).

The shareholders of Rosneft execute their right to participate in the Extraordinary General Shareholders Meeting of the Company through posting (or personal delivery) of the filled-out voting ballots (and the power of attorney when applicable) to the Company office at the following addresses: 117997, Moscow, 26/1 Sofiyskaya Embankment, Rosneft Oil Company (*entrance from the side of Faleyevsky Lane*) or 115172, Moscow, P.O. Box 4 (or 115172, Moscow P.O. Box 24), Reestr-RN LLC.

Shareholders whose rights to Company shares are registered with a nominee shareholder are entitled to participate in the Extraordinary General Shareholders Meeting of the Company also via issuing voting directives (instructions) to the nominee shareholder if the contract with the nominee shareholder contains a relevant provision. The procedure for giving such instructions is determined by the contract with the nominee shareholder.

The shareholders can vote electronically by filling in the electronic ballot form at the Company website: www.rosneft.ru in the Shareholder's Personal Account: lka.rosneft.ru (hereinafter - Shareholder's Personal Account).

Please note that shareholders who are clients of nominee holders will have access to the electronic voting ballot form will be open from December 02, 2023 to the shareholders who record their rights to shares in the Company shareholder register, and to the shareholders who are clients of nominee holders the access will be open after the nominee holder provides information about the persons entitled to participate in the Extraordinary General shareholders meeting of Rosneft to the holder of the register of shareholders of the Company: Reestr-RN LLC.

The following will be taken into account in determining of the quorum of the meeting and results of voting:

- ballots received by the Company not later than December 21, 2023;
- the notices of the will of shareholders who issued voting directives (instructions) to nominee shareholders not later than December 21, 2023;
- electronic forms of the ballots, filled by the shareholders in the Personal account at the Company web-site not later than December 21, 2023.

Acceptance of voting ballots submitted to the Company in person by the shareholders is from 08:00 am to 8:00 pm, and on the last day of the ballots acceptance on December 21, 2023 it is from 08:00 am to 6:00 pm.

Meeting Agenda*:

1. On size, timing and form of dividend payments for the 9 months of 2023 results.

* *Initiator of including the item into the Meeting Agenda: Rosneft Board of Directors.*

Information (materials) submitted in preparation for the Extraordinary General Shareholders Meeting of Rosneft will be available for acquaintance starting from November 22, 2023 on Rosneft Internet website: www.rosneft.ru (in Russian) and www.rosneft.com (in English), also in the working hours from 10:00 am to 5:00 pm local time at Rosneft's Office at the following address: 125284, Moscow, 3 Begovaya St., Bld. 1, Nordstar Tower Business Center (*entrance from the side of Polykarpova St.*), telephone: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia), (Shareholder Relations Division of the Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register): Reestr-RN LLC at Rosneft Shareholder Reception and Service Office at the following addresses:

I. Central Office of Reestr-RN	109028, Moscow, Khokhlovsky pereulok, 13, Bld. 1, tel.: +7 (495) 411-79-11
II. Branches of Reestr-RN	
Belgorod	308009, Belgorod, B. Khmelnitsky Av., 52, tel.: +7(4722) 31-77-22, 31-77-33
Vladimir	600001, Vladimir, Lenina Av., 15 A, office 517, tel.: +7 (4922) 77-91-44
Voronezh	394030, Voronezh, 9 Yanvarya Str., 68 B, office 206, tel.: +7 (4732) 41-28-95
Krasnodar Territory	350911, Krasnodar, Tramvaynaya Str. , 1/1, office 608 (sixth floor), tel.: +7(861) 234-51-01, 234-52-01
Perm	614015, Perm, Pushkina Str., 21, tel.: +7 (342) 233-44-73, 233-46-73
St. Petersburg	192007, Saint-Petersburg, Ligovsky Av., 150, office 402, tel.: +7 (812) 363-20-28
Saratov	410017, Saratov, Shelkovichnaya Str., 37/45, office 904-905, tel: +7 (8452) 65-93-33
Tambov	392000, Tambov, Internatsionalnaya Str., 16 A, office 706 A, tel.: +7 (4752) 55-79-59
Tula	300000, Tula, Turgenevskaya Str., 50, tel.: +7 (4872) 30-76-44
Ufa	450077, Republic of Bashkortostan, Ufa, M. Karima Str., 16, tel.: +7 (347) 285-85-21
Khabarovsk	680000, Khabarovsk, Sheronova Str., 123, tel: +7(4212) 32-37-71
Cheboksary	428003, Chuvash Republic, Cheboksary, Yaroslavskaya Str., 17, placement 7, tel: +7(8352) 58-60-96, 58-62-65

Yaroslavl	150000, Yaroslavl, Sovetskaya Str., 9, tel.: +7(4852) 73-91-58, 25-55-51
III. Transfer Agency Offices serving Rosneft shareholders	
Gubkinsky	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 3, Bld. 1, Gubkinsky Supplementary Office, Nefteyugansk Branch of the VBRR Bank, tel: +7 (34936) 5-55-11, 5-13-33
Komsomolsk	681013, Khabarovsk Territory, Komsomolsk-on-Amur, Lenina Av., 18, Komsomolsk-on-Amur Supplementary Office 35 of Dalnevostochny Bank, tel: +7(4217) 53-35-35, +7 (423) 220-60-50
Neftekumsk	356880, Stavropol Territory, Neftekumsk, Microdistrict 3, Bld. 1, Neftekumsk Operational Office, Krasnodar Branch of the VBRR Bank, tel: +7(86558) 3-30-57, 3-34-71
Tuapse	352800, Krasnodar Territory, Tuapse, K. Marx Str., 1, Tuapse Supplementary Office, Krasnodar Branch of the VBRR Bank, tel: +7 (86167) 2-52-69, 2-79-66
Yuzhno-Sakhalinsk	693020, Sakhalin Region, Yuzhno-Sakhalinsk, Amurskaya Str., 53, Yuzhno-Sakhalinsk Supplementary Office 30 of Dalnevostochny Bank, tel.: +7 (4242) 72-39-72, +7 (423) 220-60-50
IV. Issuer office for reception and servicing of Rosneft shareholders	
Yamalo-Nenets Autonomous Okrug	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 10, Bld. 3, Office 312 (RN-Purneftegaz Office), tel: +7 (34936) 4-41-52

Information about connection to the Shareholder Personal Account is published at the Company website (www.rosneft.ru/Investors/shareholdersinfo/shareholder_personal_account/) and website of the register Reestr-RN (www.reestrn.ru/shareholders/lk_shareholder).

If you have any questions regarding the access to Shareholder Personal Account please contact:

- Contact Center of Reestr-RN LLC by phone: +7 (495) 411-79-11, e-mail: support@reestrn.ru;
- Rosneft shareholders hot line: 8-800-500-11-00 (toll-free in Russia) and +7 (495) 987-30-60, fax: +7 (499) 517-86-53, e-mail: shareholders@rosneft.ru

Rosneft Board of Directors